



DJSCHOOLUK

## DJ School UK Online Safety Agreement for Parents.

This document "DJ School UK Online Safety Agreement for Parents" should be read by the parent/carer of a child or young person who wants to take part in online sessions with DJ School UK.

This document is to:

- 1) help you understand your role and responsibilities in allowing the young person under your care to take part in online lessons (including face to face live teaching) with DJ School UK.
- 2) explain what DJ School UK will do to ensure the safety and education of the young person under your care.

Attached with this document is an additional document "DJ School UK Online Safety Agreement for Young People" which must be read by you **AND** by the young person or child who wants to take part in online teaching with DJ School UK. You must sign both documents and the child/young person must sign the "DJ School UK Online Safety Agreement for Young People". Both signed documents must be returned to DJ School UK before any online sessions can take place.

If you have any questions or concerns now or at any point during the delivery of lessons or online sessions please contact Jim Reiss (Managing Director) on 07949379442 or via [jim@djschooluk.org.uk](mailto:jim@djschooluk.org.uk).

DJ School UK understands the importance of children being able to use the internet for education and personal development. This includes social media platforms, games and apps.

We recognise that while conducting online work with any young people, safeguards need to be in place to ensure they are kept safe at all times.

We also see online work as an opportunity to help young people learn how to stay safe on the internet and will promote good practice wherever we can.

This agreement is part of our overarching code of behaviour for children/young people, staff and volunteers and relates to our safeguarding and child protection policy. Both documents can be found along with all our policies and terms at: <https://djschooluk.org.uk/policies/>

If you would like to know more about this, please speak to Jim Reiss, Managing Director (07949379442 /jim@djschooluk.org.uk).

More information about online safety is available from [learning.nspcc.org.uk/safeguarding-child-protection/online-safety-for-organisations-and-groups](https://learning.nspcc.org.uk/safeguarding-child-protection/online-safety-for-organisations-and-groups)



### ***Parent/Carer's agreement***

As the parent/carers of a child/young person who wants to take part in online teaching with DJ School UK I understand that:

- ! Most of DJ School UK's online lessons take place using pre-prepared videos which my child/young person will need to access. There may be times when comments and feedback are offered via social media music or video sites such as SoundCloud or Youtube. Although DJ School UK will moderate their own pages they cannot guarantee the appropriateness of the entirety of the platforms used. It is an unfortunate truth of the internet that a user with open access can very quickly find inappropriate material if not chaperoned. For this reason I will need to attend to parental settings and/or sit-in during viewing to ensure the online access and content included is appropriate for my child/young person.
- ! I will be notified by a DJ School UK tutor to agree a time for each and every face to face online session.
- ! I will be notified and agree with suggestions for the application/platform to be used in online sessions. Face to face sessions will normally occur on Zoom, video tutorials will normally be hosted on Youtube. No other platforms will be used between me, the student and DJ School UK apart from those agreed with in advance.
- ! I must prepare a space at home to make sure all face to face online sessions take place in a suitable space. This must not be a bedroom or bathroom.
- ! I must prepare the space and ensure that any required equipment is ready so the lesson can start on time.
- ! I will make sure that the background of the space contains no inappropriate or personal items that I would not want to be viewed or recorded.
- ! I will be responsible for opening and closing the link to the live session.
- ! If possible, I will consider editing the settings or setting up a separate account so the student's first name and an initial for the last name is shown rather than my own.
- ! I will stay within earshot of the lesson but will not interfere or distract from the teaching.
- ! As the face to face session will take place in, and record the background of, my home I will notify everyone else in the house that recording is taking place.
- ! I will ensure that the student and any other people who may be in view of the camera are wearing appropriate clothing.
- ! I will make sure everyone in the house is aware that their behaviour and language may be seen/overheard/recorded and is appropriate.
- ! I am aware that a second member of DJ School UK staff may be present in some lessons or check in on a drop-in basis.
- ! I am aware that I should never share passwords or other sensitive information.
- ! I will not share or redistribute any content from my sessions with DJ School UK.



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- ! I will not allow a lesson to take place if the student is unwell.
- ! I will not share the tutor’s email address.
- ! If my Child/young person has any questions or wants to share work with the tutor outside of planned face to face sessions I can email [jim@djschooluk.org.uk](mailto:jim@djschooluk.org.uk) who will pass on messages.
  
- ! If I am concerned or upset about anything I see on the internet, any messages that I receive, or any content that takes place during an online session with DJ School UK I know I can stop any session at any point and/or talk to either: my DJ tutor or Jim Reiss (DJ School UK Child protection lead and Managing Director (07949379442 – [jim@djschooluk.org.uk](mailto:jim@djschooluk.org.uk)).
- ! If I have any concerns that I don't feel DJ School UK can help with and I feel I need further help I can seek this from the NSPCC Helpline on 0808 800 5000
- ! If DJ School UK are concerned about anything they see or hear they are legally obliged to report it to children's services Leeds.

I understand that my internet use with DJ School UK will be recorded, monitored and logged. I understand that the recordings will be kept under DJ School UK's GDPR policy and that for more information I can see the DJ School UK Privacy notice which is available from the DJ School UK website here: <https://djschooluk.org.uk/policies/>

I understand that these rules are designed to keep my child/young person safe and that if I choose not to follow them, DJ School UK may have to cancel their offer of online tuition.

**Signature:**

We have discussed this online safety agreement and I agree to it:

! Parent/carer signature.....

Date .....